

28<sup>th</sup> September 2018

Dear Parent/Guardian,

## **Duke of Edinburgh's Award – Silver Level 2018-19**

Further to our parent information evening, please find the following forms and information attached to this email:

1) The enrolment form and application form with the programme planner which needs to be completed and returned to the school office c/o Mrs Saunders' post box by **Friday 19<sup>th</sup> October 2018**. Please note the extension of the original closing date.

2) Lists of ideas for the volunteering, physical and skills sections.

The PowerPoints from the information evening from DofE and the school (including expedition dates) can be found on the school website under student life/extra-curricular/Duke of Edinburgh  
<http://www.judd.online/page/?title=Duke+of+Edinburgh&pid=35>

This will allow the students over 3 weeks to think about, research and arrange what they would like to do and decide the timescale for each section and complete all forms.

I would like to take this opportunity again to highlight the importance of students taking ownership and responsibility in completing their award. I am more than happy to meet with students who have queries about their award in the CCF office (RS block) during lunch time on most Thursdays and Fridays as it is far easier to discuss issues face to face than via email.

### **Payment**

The cost of the award is approximately £320, although this is dependent on the number of boys participating. (The exact cost will be confirmed prior to the first instalment in mid-December 2018). This includes the enrolment fee and DofE Silver pack and all training sessions and expedition weekends as listed.

Payment should be made via Joinos, initially **a non-refundable deposit of £100 due by Friday 19<sup>th</sup> October 2018** and the remainder to be paid in two instalments, the first will be mid-December 2018 and the balance by mid-February 2019.

Group kit (tents, map cases, survival bags, Trangia stoves and meths) is provided but personal kit such as walking boots, waterproofs, sleeping bags etc will need to be purchased, hired or borrowed from family/friends. Each team will need to provide their own food. I will send a complete kit list in the before the first training day.

**Please note that students will need to arrange their own transport to and from the various venues.**

In cases of hardship, the school may be able to offer financial assistance from the Lawrence Atwell Fund and applications should be made in confidence to the School Business Manager, Clare Morey, by email in the first instance [cmorey@judd.kent.sch.uk](mailto:cmorey@judd.kent.sch.uk)

As a result of the changes to data protection rules following the introduction of the General Data Protection Regulations, I would advise that personal data regarding your son (in this instance, name, medical information and date of birth) will be passed to the Duke of Edinburgh Award group and Wilderness Expertise Ltd, respectively. The school is now required to obtain your explicit permission to share this data with these organisations, which we need to do to comply with the entry requirements. Consequently, by making the deposit you will give your consent. Unfortunately, if we do not have this permission, it will mean that your son is unable to take part. If you have any concerns about this or would like to know more information, please contact Mrs Morey on [CMorey@judd.kent.sch.uk](mailto:CMorey@judd.kent.sch.uk) .

Any additional questions can be directed to [msaunders@judd.kent.sch.uk](mailto:msaunders@judd.kent.sch.uk) but it is usually quicker and easier if the students see me on Thursday and Friday lunchtimes.

Yours faithfully,  
Mrs M Saunders  
Duke of Edinburgh Manager

