

Appeal Dates & Information

If you have not been offered a place at The Judd School, the law entitles you to appeal against that decision to an Independent Appeal Panel. This panel is completely independent of the school and the Local Authority. The appeals are held at the school.

If you wish to appeal, please use [this link](#) to complete your appeal online. Please do NOT use ANY other appeal form or send your form to your local authority. It is suggested that you download the explanatory leaflet about appeals which you should read before you complete the appeal form.

You should include any evidence or supporting material with your appeal form and you MUST give the grounds for your appeal at the time you lodge your appeal form. Your appeal form will not be accepted unless you state the grounds for your appeal. You may appeal for more than one school.

Please note that the online form will ask you to download two utility bills dated in the last THREE months. If you do not have access to a scanner, please take two photographs with a mobile phone and upload the photographic files.

You should include any evidence or supporting material with your appeal form and you MUST give the grounds for your appeal at the time you lodge your appeal form. Do bear in mind that part of this period is over the Easter holidays. You should speak to your primary school Head and/or teachers in early March. Your appeal form will not be accepted unless you state the grounds for your appeal. You may appeal for more than one school.

If you wish to contact the clerk – email: clerk@educationappeals.com

The timetable for appeals is as follows: -

Last day for lodging appeal forms for a place in Year 7 to start in September 2020	4pm on Tuesday 31 March 2020 to guarantee that your appeal may be heard in the first tranche of appeals. Appeals lodged later may not be heard until the second tranche of appeals on Thursday 18 June 2020 . You <u>MUST</u> state the reasons for your appeal and supply any documentary evidence at this stage. Appeal forms and other information may be emailed to stephen@educationappeals.com (preferred method) or posted to Clerk to the Independent Appeal Panel, PO Box 367, Cuffley, Herts, EN6 4XZ.
The Stage 1 part of the hearing (with other parents present) will take place at the school	Monday 27 April 2020 at 6.30 pm.
Part 2, the individual private hearings will take place on	Monday 4, Tuesday 5, Wednesday 6 May 2020. Appeals will only be heard on the 6 May 2020 depending on the number of appeals lodged.
The Clerk will send to Appellants notification of their Appeal Hearing The Governors' written statement will be emailed to parents by the school. Please keep a copy of your appeal form and associated papers.	At least 10 school days before the Stage 1 hearing. Approximately one week before the hearing.
Any additional supporting evidence	Friday 24 April 2020. You are advised that additional paperwork received on the day of the appeal hearing may <u>not</u> be taken into account. Please provide the Clerk with FIVE copies of any additional evidence. All such evidence to be submitted in A4 format and NOT bound, but may be stapled on the top left hand corner.
Letter from the Clerk informing you of the decision of the independent appeal panel.	By Wednesday 20 May 2020.

Timetable for appeals for mid-term applications is as follows:

Last day for lodging appeal forms following a refusal for a place mid-term.	20 school days upon receipt of your letter of refusal. You MUST state the reasons for your appeal and supply documentary evidence at this stage. Appeal forms and other information may be emailed to stephen@educationappeals.com or posted to Clerk to the Independent Appeal Panel, PO Box 367, Cuffley, Herts, EN6 4XZ. Appeals are held within 30 school days of the receipt of the appeal form.
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Timetable for appeals for the Sixth Form is as follows: -

Last day for Lodging appeals	4pm on Tuesday 25 August 2020 to guarantee that your appeal will be heard on the Friday 28 August 2020 . You MUST state the reasons for your appeal and supply any documentary evidence at this stage. Appeal forms and other information may be emailed to stephen@educationappeals.com (preferred method) or posted to Clerk to the Independent Appeal Panel, PO Box 367, Cuffley, Herts, EN6 4XZ. Please note the timetable is very short to enable those successful appellants to start as early into the school year as possible.
Appeal date	Friday 28 August 2020.