

## CRITERIA FOR THE ADMISSION OF STUDENTS TO YEAR 7 IN SEPTEMBER 2023

The Judd School complies with the Co-ordinated Admission Scheme which is administered by KCC. All students must be boys assessed suitable for grammar school through the Kent Procedure for Entrance to Secondary Education (PESE). A maximum of 180 places will be offered.

The school has a Specialist Resource Provision for students with Autistic Spectrum Disorder (ASD). Up to 4 students are admitted each year to the resource provision. These places are reserved for students with an Education, Health and Care Plan (EHCP) with a diagnosis of ASD and are allocated by the local authority, NOT by the school. These places are in addition to the PAN of 180.

However, before the application of oversubscription criteria, other children with an Education, Health and Care Plan which names the school will be admitted. As a result of this, the published admissions number of 180 would be reduced accordingly.

### The Inner Area

**157 places** will be allocated to students resident in the Inner Area, which is defined by the following postcodes:

TN1, TN2, TN3, TN4, TN8, TN9, TN10, TN11, TN12, TN13, TN14, TN15;  
ME18, ME19;  
TN16 1\*\* and TN16 2\*\* (not TN16 3\*\* or TN16 9\*\*);  
DA4 0\*\* (not DA4 9\*\*).  
Plus the civil parish of Halstead (where this is not included above).

### The Outer Area

**23 places** will be allocated to students resident in the Outer Area which is defined as being outside the Inner Area (above) and within the mainland of the United Kingdom.

### Undersubscription

Should there be insufficient qualifying applications in one of the areas then the number of places allocated in the other area will be increased accordingly.

### Oversubscription Criteria for the Inner Area

The Inner Area is subdivided in to two categories in order to make spaces available for up to 5 students eligible for Pupil Premium who would not otherwise be in receipt of an offer of a place.

#### Inner Area – Main allocation

152 places are made available with the following over-subscription criteria:

##### 1. Looked After Child or Previously Looked After Child

Any Looked After or Previously Looked-After Children who receive a 'Grammar Assessment' in the Kent Test, including those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.

##### 2. Academic Ability

This will be measured by ranked aggregate scores on the Kent PESE tests (the highest score being given the highest rank).

### 3. Distance

Where scores are the same, students will be further ranked by distance from home to school (with the nearest given the highest ranking).

### 4. Random Selection

A random selection will be applied should two or more applicants have the same score on the PESE test and the same distance from home to school.

## Inner Area – Pupil Premium

Up to 5 places are made available with the following over-subscription criteria:

### 1. Free School Meals

Up to 5 places to students registered in the current academic year for Free School Meals, **ranked** according to aggregate score on the Kent PESE tests (the highest score being given the highest rank). *Applicants in this category will need to fill out a Supplementary Information Form.*

### 2. Pupil Premium

Any unallocated places of the 5 available in criteria 1, will be available to students eligible for the Pupil Premium, again ranked according to aggregate score on the Kent PESE tests (the highest score being given the highest rank). *Applicants in this category will need to fill out a Supplementary Information Form.*

### 3. Distance

Where scores are the same, students will be further ranked by distance from home to school (with the nearest given the highest ranking).

### 4. Random Selection

A random selection will be applied should two or more applicants have the same score on the PESE test and the same distance from home to school.

Should any places in this subcategory be unused, due to an insufficient number of qualifying applications, then remaining places will be added to the Inner Area – Main allocation group.

## Oversubscription Criteria for the Outer Area

### 1. Looked After Child or Previously Looked After Child

Any Looked After or Previously Looked-After Children who receive a 'Grammar Assessment' in the Kent Test, including those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.

### 2. Academic Ability

This will be measured by ranked aggregate scores on the Kent PESE tests (the highest score being given the highest rank).

### 3. Distance

Where scores are the same students will be further ranked by distance from home to school (with the nearest given the highest ranking).

### 4. Random Selection

A random selection will be applied should two or more applicants have the same score on the PESE test and the same distance from home to school.

*The waiting list will be maintained until 31 January 2024. It will be re-ranked in accordance with the oversubscription criteria each time a student is added or removed.*

## CRITERIA FOR THE ADMISSION OF STUDENTS TO YEAR 12 IN SEPTEMBER 2023

Students must have achieved a minimum average performance points score of 6.5 in their best 10 qualifications, or of all qualifications if fewer than 10 subjects completed. Students must additionally have completed a minimum of six GCSEs, including a 4 or better in each of Mathematics and English Language.

Students additionally need to satisfy the requirements of their chosen subjects, which can be found in the Sixth Form Prospectus.

### Internal Applicants

Internal applicants transfer to Year 12 provided they have met the criteria above. There is no upper limit to the number of internal students transferring to Year 12.

### External Applicants

The Published Admission Number for Year 12 is 75 (external students). In the event of over-subscription, priority will be given to (in order):

- 1. Looked After Child or Previously Looked After Child**

Any Looked After or Previously Looked-After Children, including those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.

- 2. Academic Ability**

This will be measured by ranked average performance points score in their best 10 qualifications, or of all qualifications if fewer than 10 subjects completed, the highest score being given the highest rank.

- 3. Distance**

Where average performance points scores are the same, students will be further ranked by distance from home to school (with the nearest given the highest ranking).

- 4. Random Selection**

A random selection will be applied should two or more applicants have the same average performance points score and the same distance from home to school.

*A waiting list will be maintained until 31 January 2024. Students/Parents will need to request to be added to the waiting list if unsuccessful in the September application process. It will be re-ranked in accordance with the oversubscription criteria each time a student is added or removed. After this date, any applications to join the school would need to be made through an In-Year application, information about which follows on the next page.*

## CRITERIA FOR IN-YEAR ADMISSION OF STUDENTS

Where students apply to the school outside the two routes described above, at entry to Year 7 or 12 in September, their application will be considered under the following mechanism. It should be noted that, for applications from families relocating to the area from abroad, that the student for whom the application is made **must be resident in the UK at time of application**.

Each year group is usually on or above PAN (the number goes above PAN when an appeal is upheld), so it is rare that a space is available when an in-year application is made. As a result, applications are normally rejected on the grounds the year group is full, irrespective of whether a child would meet the selective standard for the school.

### To Years 7 – 11

In-Year Applications can be made by completing the In-Year application form, available on the school website.

When an application is made, you will be notified in writing within 15 school days of your application of either:

- the date for the assessment of ability, or
- the reason for refusal with information about the right of appeal (where we choose not to assess the child's ability because admitting an additional child would prejudice the provision of efficient education or efficient use of resources).

Where a student is required to take a test of academic ability, the test consists of four electronic CAT tests (cognitive ability tests) which require no prior revision, and consist of Quantitative, Verbal Reasoning, Non Verbal Reasoning and Spatial.

The CAT test is only to be taken once in any one academic year. As such, we share testing arrangements with other local grammar schools, to increase accessibility to the tests and reduce the burden on children whose parents are applying to more than one school. In this respect, we would expect to be able to share test outcomes within this group of schools on request, should an application be made to that school by the same student's parents.

In the event that one (or more) place is available, any students on the waiting list – for which one must have scored a mean CAT score of 120 – will be ranked according to the same oversubscription criteria as set out above, subject to the replacement of the Kent PESE test score with that of the mean CAT score.

### To the Sixth Form

In-Year Applications can be made by completing the In-Year application form, available on the school website.

As there is no test for academic ability for entrance to the Sixth Form, with GCSE average points remaining the determining factor, you will be notified in writing within 15 school days of your application with the outcome of the application: either a place will be offered or the application refused with information about the right of appeal.

### Waiting Lists

Waiting lists are maintained for the duration of the academic year and students are re-ranked after any new application. Parents must complete a new in-year application in the new academic year should they wish to remain on the waiting list.



## Notes for all Admissions

**"EHCP"** - An Education, Health and Care Plan is a plan made by the local authority under Section 37 of the Children and Families Act 2014 specifying the special education, health and social care provision required for that child.

**"Parent"** - Throughout the criteria the word "parent" includes all who hold parental responsibility (in law) for a student.

**"KCC"** - Kent County Council" is the Local Authority for The Judd School.

**"PESE"** - The "Procedure for Entry to Secondary Education" organised by KCC includes the selection tests which The Judd School utilises to rank order applicants for entry to Year 7. These tests are sometimes known as the 11+.

**"Selective Score"** - A "selective score" on the Kent PESE tests is required in order to qualify for a place in a Kent grammar school (though this does not guarantee a place). KCC's aim in setting the "selective score" each year is to identify 25% of the school population in Kent as "grammar". Those not given a "grammar" assessment (G) are given a "high school" assessment (H).

**"Looked After Child"** - is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

**"Previously looked after children"** - are children who were looked after but ceased to be so because they were adopted<sup>1</sup> (or became subject to a child arrangements order<sup>2</sup> or special guardianship order<sup>3</sup>)

### **"PAN"**

The Published Admission Number is set by the Governing Body.

**"Performance Points"** - refer to the points as per the current year's 'School performance: point scores for KS4 qualifications'. Where qualifications outside the scope of performance tables have been undertaken, the closest match will be used as decided by the Governors' Admissions Panel.

**"state care outside of England"** - A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

**Right of Appeal** - Parents have a statutory right of appeal, should an application be refused.

### **Withdrawing Offers**

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- When a parent has failed to respond to an offer within a reasonable time
- When a parent has failed to notify the school of important changes to the application information
- The place was offered on the basis of a fraudulent or intentionally misleading application

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<sup>1</sup> This includes children who were adopted under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders).

<sup>2</sup> Child arrangements orders are defined in Section 8 of the Children Act 1989, as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order.

<sup>3</sup> See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

**“Distance” - Nearness of children’s homes to school** - we use the distance between the child’s permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child’s home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant’s address is to the school.

*Applicants may be successful from any area. However, parents who live at a distance are asked to consider very carefully whether the daily commute (plus evening/weekend activities) is a reasonable imposition for their child and the possible impact on their ability to take part in wider school life. (e.g. clubs after school, musical evenings, Saturday sport)*

## **THE ADMISSION OF STUDENTS OUTSIDE THEIR NORMAL AGE GROUP**

The normal age for entry into Year 7 is 11. A 10 year old or a 12 year old at the beginning of the school year would be outside their normal age group. The Judd School would only consider such admissions in exceptional circumstances.

Requests for admission outside of the normal age group should be made via the coordinated scheme using the SCAF (Secondary Common Application Form). Parents should also write directly to the Headteacher as early as possible in the admissions round. This will allow the Governing Body (the Admission Authority for The Judd School) sufficient time to make a decision.

Parents are not required to provide evidence to support their request, however, where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede our ability to agree to admission outside the normal age group.

Similarly, any application to enter the Sixth Form at an age inconsistent with that of the year group will be given due consideration, but the Governing Body (the Admission Authority for The Judd School) reserves the right to reject an application on this basis.

## ADMISSION TO THE JUDD SCHOOL 2023

### SUPPLEMENTARY INFORMATION FORM

**Only complete this form if your son is currently in receipt of free school meals, or is eligible for Pupil Premium, or the Governors will not be able to place your application in the correct category. Remember you must also complete the Secondary Common Application Form.**

#### Student details

|   |   |
|---|---|
| <b>Full name &amp; date of birth:</b>   | <b>Home address (including postcode):</b> |
| <b>School(s) attended during the last two years (with dates of attendance):</b> |   |

#### Eligibility Criteria:

|  |                         |                 |
|--|-------------------------|-----------------|
| Is your son eligible for Free School Meals currently (i.e. @ 31/10/2022) | (delete as appropriate) | <b>Yes / No</b> |
| Is your son currently in receipt of Pupil Premium funding                | (delete as appropriate) | <b>Yes / No</b> |

#### Parents/Guardians

(please give full names of parents or legal guardians. If parents do not live together, it would be helpful to have both addresses, including postcodes.)

|                               |                               |
|-------------------------------|-------------------------------|
| <b>Name:</b>                  | <b>Name:</b>                  |
| <b>Address:</b>               | <b>Address:</b>               |
| <b>Home Telephone Number:</b> | <b>Home Telephone Number:</b> |
| <b>Mobile Number:</b>         | <b>Mobile Number:</b>         |
| <b>Email Address:</b>         | <b>Email Address:</b>         |

Please read the following declaration carefully, then sign and return the form to **The Admissions Officer, The Judd School, Brook Street, Tonbridge, Kent, TN9 2PN** by **31 October 2022** (for Year 7 September 2023 applications). Forms received after that date will be treated as late applications.

I confirm that my child currently receives, or has received in the last 6 years, means-tested Free School Meals and I have attached confirmation of this from:

- the current school;
- or the Local Authority;
- or I consent to The Judd School obtaining information from either of the above, for the purpose of confirming eligibility.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_



