



# The Old Juddian Society

## **CONSTITUTION AND RULES**

As approved at a General Meeting on 27<sup>th</sup> March 2023 and amended at the annual general meeting of the Society on 22<sup>nd</sup> October 2024

1. The Society shall be known as “The Old Juddian Society” (the “Society”).
2. The objects of the Society are to administer and provide additional funding to the Society’s Benevolent Fund (see below), and to foster relationships between members of the Society and the school.
3. The colours of the Society shall be Claret and Light Blue.
4. All former pupils, staff members, and former staff members of the Judd School, Tonbridge (the School), shall be deemed to be members of the Society.
5. The Society shall appoint a president, chairman, secretary, treasurer and school representative (the Main Committee) to administer the Society’s activities. Additional members of the Society can be appointed to assist the committee as the committee members think fit. There will be no requirement to hold an AGM each year but the Main Committee will need to call a General Meeting of members to appoint new officers or changes to these rules.
6. Notice of any General Meeting must be given at least 21 days in advance of the meeting, with the notice including details of any matters to be determined at the meeting. Members of the Society unable to attend in person will be entitled to submit

their vote on any resolution by proxy to be sent to the Society Secretary at least two days prior to the meeting.

7. The Society will maintain a single bank account (currently with NatWest Bank). However, in the books of the Society the Treasurer will maintain separate, segregated balances for i) the running expenses of the OJS and ii) the Benevolent Fund (see below).
8. The financial year of the Society will be from 1 April to 31 March each year. A report of the Society's accounts, including a balance sheet, and an income and expenditure statement shall be produced annually and posted on the Society section of the School website. This statement of accounts should be examined, prior to posting on the website, by a suitably qualified person who can be a member of the Society, but not a member of the Benevolent Fund Management Committee or the Main Committee for the year in question. Copies of these statements should be maintained by the School and made available to members of the Society on written request,
9. On an annual basis, the Main Committee will review the accounts of the Society and may agree to transfer surplus funds to the Benevolent Fund.
10. Events organised by the Society should aim to be self-funding, but the Main Committee may agree to subsidise events on an exceptional basis from the Society's funds.
11. 11.1. No membership fee is currently charged.  
  
11.2. If members of the Society were previously paying an annual membership fee to the Society and continue to make payments these will be considered as donations to the Society and credited to the Society's Main Fund.

11.3 Other donations to the Society will be held in the Society's Main Fund unless specifically designated as for the Benevolent Fund.

12. The Society may be wound up on the passing of a resolution to that effect by a simple majority of members at a General Meeting duly convened for that purpose. In the event of such a resolution being passed, title to all the Society's assets, including those in the Benevolent Fund, physical and pecuniary, will be transferred to The Judd School, The Skinners' Company or such other body as the above meeting shall determine. In the event of a dispute as to the recipient, this will be determined by a vote of those members present at the meeting. In the event of an equal vote, the decision will be determined by the chairman of the meeting having the casting vote if required. A final audited statement of the Society accounts will be deposited at The Judd School, The Skinners' Company or such other location as shall be determined by the meeting to be available to be seen by all members of the Society.

13. No amendment to these rules can be made other than at a General Meeting open to all members of the Society. The Main Committee may call a General Meeting at any time. Any individual member wishing to make an amendment to the rules or for any other purpose can request a General Meeting provided they have the support of at least 10 other members.

#### **THE OLD JUDDIAN SOCIETY BENEVOLENT FUND**

14. The Society will set up a fund to be known as The Old Juddian Society Benevolent Fund. (The Fund). The main purpose of the Fund is to provide financial assistance to current school pupils and any member of the Society still in, or seeking to undertake, further education. The form of the financial assistance provided will be decided on a case-by-case basis and is envisioned to include, bursaries, contribution to living costs or study materials, sponsorship of trips, or sponsorship of events required to complete the syllabus or area of study.

15. The Society will initially transfer £40,000 to set up the Fund. The Main Committee will review the Society's financial position at each financial year end and may transfer additional funds to the Benevolent Fund (see Paragraph 9 above).

16. The Society will appoint a Benevolent Fund Management Committee, which will consider applications for financial assistance which meet the criteria in Paragraph 14.

17. The Benevolent Fund Management Committee will consist of a minimum of the School's headteacher (who will act as the chair), plus at least two of the OJS chair, the OJS treasurer and the OJS secretary (the Permanent Members). The Permanent Members can, at their discretion, appoint up to three additional members to sit on the committee."

18. The Benevolent Fund Management Committee will meet at least three times a year or whenever required to consider any application(s) that has been made.

19. Meetings of the Benevolent Fund Management Committee, which may be held online, will provide their recommendation(s) on the scope and use of any award(s) to the Society's Main Committee, who will (or will not) approve and implement the recommendation(s).

20. The total sum of awards paid out in any one year is not to exceed 10% of the Fund at the start of that financial year. If in any year the full amount able to be awarded is not used the balance may be rolled over to the following year(s).

21. Fund monies cannot be used for capital or building projects whether for the benefit of the School or otherwise.