

15 June 2017

**To Parents of Students in Years 7 & 8**

Dear Parents,

**Open Evening – Tuesday 4 July 2017**

As you might know, we use Year 7 and Year 8 boys to guide prospective students and their parents around the School on Open Evening. This gives an opportunity for families to see how boys have settled in and talk to them; I am sure you have enjoyed meeting students on your visits to the School. It is also very good for the younger students to have this responsibility and, I believe, it helps to develop their self-assurance. The arrangements on the day are as follows:

- Normal morning school.
- Lunch 1.00-1.30pm. Hot snacks will be available in the Dining Hall.
- Registration at 1.30pm in Form Rooms. The usual Tuesday afterschool detention will operate but from 1.30-2.30pm. **Other than this, boys are expected to be off-site (see reply slip below).**
- Boys should report back to School at 4.00pm for final preparations. They can bring a packed tea or buy their tea in Tonbridge.

The evening does not finish until about 8.30pm. If you are picking up your son, please note there is parking available at West Kent College. The suggested rendezvous point (on foot) is the School's main entrance (the door nearest the flagpole).

Thank you for your co-operation in what is an important evening for the School and a very worthwhile opportunity for your son.

Yours sincerely,

*Tristan Kemp*

**Senior Leader Operations**

**OPEN EVENING – TUESDAY 4 JULY 2017 (Y7/8)**

Please return this slip to your son's Form Tutor by Friday 23 June **only if you wish your son to remain at School between 1.35pm and 4.00pm.**

Son's Name: ..... Form: .....

My son will stay in School between 1.35pm and 3.45pm.

Signed: ..... Parent name: .....  
(please print)